

Transport Ambulance Firm Application Process

1. Applicants must first apply and obtain a valid "Provider Packet" from the Texas Department of Health, Emergency Medical Services, Public Health Region 6. Packets may be obtained at 5425 Polk Ave. Ste. J, Houston, TX 77023-1497, telephone number 713/767-3333.
2. Applicants must apply and obtain validation of registration as a business in Brazoria County, or show Articles of Incorporation.
3. Applicants must obtain validation of "insurance binder." Copies of Insurance fees paid will not substitute. The applicant shall provide evidence to the EMS Director that the company has in full force for such calendar year a public liability insurance policy on each ambulance, such insurance policy to be issued by an insurance company which is authorized by law to do business in the state. Such policy shall provide liability insurance in the amount of not less than five hundred thousand dollars (\$500,000) for any one accident, not less than two hundred fifty thousand dollars (\$250,000) for injury to any one person and not less than one hundred thousand dollars (\$100,000) for property damage arising out of any one accident. Such insurance policy shall not contain a passenger liability exclusion. Each policy shall list the City of Alvin as a certificate holder and contain a provision obligating the insurer to give to the EMS Director a written notice of cancellation not less than ten (10) days prior to the date of any cancellation.
4. Once the applicant has obtained these above mentioned three (3) necessary requirements: (a) Approved TDH providership; (b) validation as registered in Brazoria County or proof of Articles of Incorporation; and (c) required insurance binder; the applicant should make an appointment with the EMS Director regarding the application process, scheduling ambulance inspections, and personnel records.
5. After providing the initial requirements and completing the application, the applicant will be required to pay the Ambulance Company permit fees which are as follows:

Original and Renewal Application	Two hundred dollars (\$200.00);
Ambulance Inspection Fees	Fifty dollars (\$50.00) per vehicle/year.
6. The applicant shall also provide the following information initially and annually regarding the personnel employed by the firm.
 - (a) Evidence of adequate personnel insurance coverage for each vehicle described within the fleet.
 - (b) Personnel credentials which include appropriate current TDL and current TDH certification.
7. Once the applicant has met the above requirement then each of his units must be inspected. Inspections from the City of Alvin will be required. All inspection requirements must be met,

and the unit properly identified before service will be authorized.

8. Applicant may direct any questions regarding the process to this office:

City of Alvin Emergency Medical Services

Attn: EMS Director

709 East House

Alvin, TX 77511

281-331-7300